

SEPTEMBER COVID RE-OPENING Risk Assessment – Yr R

Location / Site	Insert location and site where activity taking place
HOLY FAMILY CATHOLIC PRIMARY SCHOOL	
Activity / Procedure	Insert name/type of activity or procedure being assessed
YEAR R RE-OPENING	
Assessment date	Insert date when assessment is being carried out
01/09/2020 – to be updated regularly until re-opening	

Government guidance states for schools states:

“The safety of children and staff is our utmost priority.”

“The advice seeks to support staff working in schools, colleges and childcare settings, to deliver this approach in the safest way possible, focussing on measures they can put in place to help limit the risk of the virus spreading within education and childcare settings.”

“In education, childcare and social care settings, preventing the spread of the coronavirus involves dealing with direct transmissions (for instance, when in close contact with those sneezing and coughing) and indirect transmission (via touching contaminated surfaces.) A range of approaches and actions should be employed to do this.”

Government guidance for parents concerning re-opening of schools states:

“We have provided guidance and support to schools, colleges and child care settings on implementing protective measures in education and childcare settings to help them **reduce the risk of transmission as more children and young people return.**”

“Whilst such changes are likely to look different in each setting, as they will depend upon individual circumstances, they are all designed to minimise risks to children, staff and their families.

Schools and colleges continue to be best placed to make decisions about how to support and educate their pupils during this period. This will include:

Consideration of the pupils’ mental health and well being

Early years and primary age children cannot be expected to remain 2 metres apart from each other and staff. In deciding to bring more children back to early years settings and schools, we taking this into account.

Schools should therefore work through the hierarchy of measures set above:

- Avoiding contact with anyone with symptoms
- Frequent hand cleaning and good respiratory hygiene practices
- Regular cleaning of settings
- Minimising contact and mixing

....the risk will be lowered.

Where settings can keep children and young people in those small groups 2 metres away from each other, they should do so. While in general groups should be kept apart, brief transitory contact, such as passing in a corridor is low risk.

HOLY FAMILY CATHOLIC PRIMARY SCHOOL HEALTH & SAFETY

Red texts are control measures from Government Guidance – Coronavirus (COVID-19); implementing protective measures in education and childcare settings published 28TH August 2020

<u>Identify hazard</u>		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Lack of social distancing in the classroom resulting in direct transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<p style="background-color: yellow;">WE HAVE TO ACCEPT THAT CHILDREN OF THIS AGE WILL NOT ADHERE TO SOCIAL DISTANCING BETWEEN THEMSELVES OR ADULTS</p> <p>These control measures are to encourage space between children where possible.</p> <ol style="list-style-type: none"> 1. Remove excess furniture and resources to increase space if space to do so– to library / nurture room 2. Social distancing charter created for and with the children – including how many children playing with resources and how (either end of water tray) (Include instructions how to line up, physical contact use of toilet, moving around the classroom etc) 3. Charter re-visited and modelled many times a day and linked to school behaviour system – lots of praise for adherence and sanctions for non-compliance 4. Resources and activities planned to reduce shared contact and individual learning 5. Use of outdoor space – same charter for outdoors 6. Staff allowed to stay at adult height – no requirement for getting to child level for interactions 7. Interactions carried out where possible from a distance 8. Children to use same table/chair if returning next day 9. Teacher and TA are assigned to these children and stay with these children throughout the day (<i>and on sub-sequent days</i>) 10. Children stay in the classroom for majority of the day and not mix with other groups 11. Bags and coats on pegs outside of the classroom. 12. Doors locked from EYFS Unit- anti bacterial wipes next to door to wipe down handles when opened/closed by adults 			

HOLY FAMILY CATHOLIC PRIMARY SCHOOL HEALTH & SAFETY

Identify hazard		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Lack of social distancing using toilets and poor hygiene resulting in direct and indirect transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<p>WE HAVE TO ACCEPT THAT CHILDREN OF THIS AGE WILL NOT ADHERE TO SOCIAL DISTANCING BETWEEN THEMSELVES OR ADULTS</p> <p>These control measures are to encourage space between children where possible.</p> <ol style="list-style-type: none"> 1. One child per sink and toilet at a time- members of staff to monitor this 2. Hand gel used after toilet use as well as washing hands 3. Extra Signs in toilet re washing hands 4. Extra soap ordered to ensure we do not run out 5. Extra opportunities timetabled in for hand washing at regular intervals. 			

Identify hazard		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Lack of social distancing waiting to enter classroom in morning resulting in direct transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<p>WE HAVE TO ACCEPT THAT CHILDREN OF THIS AGE WILL NOT ADHERE TO SOCIAL DISTANCING BETWEEN THEMSELVES OR ADULTS</p> <p>These control measures are to encourage space between children where possible.</p> <ol style="list-style-type: none"> 1. Children enter the building via the Office door as usual, markers along the path- one way system to stop crossing over of parents – more than 2 metres apart 2. Instructions reinforced and shared re social distancing between families in the morning with parents and children 3. Signage for parents and children displayed outside the entrance 4. Teachers and TAs to be on duty to supervise 5. Drop off times are 8.45am – 9.00am and pick up times are 3.10pm 6. At home times parents will line up (socially distanced) in Year group zones to make the home time routine run smoothly. 			

HOLY FAMILY CATHOLIC PRIMARY SCHOOL HEALTH & SAFETY

<u>Identify hazard</u>		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Lack of social distancing during playtimes and lunchtimes resulting in direct transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<p>WE HAVE TO ACCEPT THAT CHILDREN OF THIS AGE WILL NOT ADHERE TO SOCIAL DISTANCING BETWEEN THEMSELVES OR ADULTS</p> <p>These control measures are to encourage space between children where possible.</p> <ol style="list-style-type: none"> 1. Separate playgrounds for each year group and dinner time access to playground 2. Reduced playtime equipment – hard surfaces and can be easily cleaned 3. Games discussed which encourage social distancing – football passing, catch, hoola hooping 4. Staff supervision throughout – actively encouraging and insisting on social distancing 			

<u>Identify hazard</u>		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Lack of social distancing when eating lunch resulting in direct transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<p>WE HAVE TO ACCEPT THAT CHILDREN OF THIS AGE WILL NOT ADHERE TO SOCIAL DISTANCING BETWEEN THEMSELVES OR ADULTS</p> <p>These control measures are to encourage space between children where possible.</p> <ol style="list-style-type: none"> 1. All children will eat in the hall under close supervision with members of their class/bubble only 			

HOLY FAMILY CATHOLIC PRIMARY SCHOOL HEALTH & SAFETY

<u>Identify hazard</u>		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Lack of social distancing in the corridors resulting in direct transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<p>WE HAVE TO ACCEPT THAT CHILDREN OF THIS AGE WILL NOT ADHERE TO SOCIAL DISTANCING BETWEEN THEMSELVES OR ADULTS</p> <p>These control measures are to encourage space between children where possible.</p> <ol style="list-style-type: none"> 1. Children staying in their classroom and accessing outside from classroom door 2. Messages to office via phones 3. Staff use empty classrooms and alcoves to maximise the distance between each other 4. When moving class around the school - one adult at back insisting the distance is maintained – regular practice this in the first few days 5. Alcove areas cleared and used for passing areas – COVID LAYBYS! 			

<u>Identify hazard</u>		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Contact of shared resources resulting in indirect transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> 1. Resources washed each night and left to dry if not same person using them the next day 2. Tables, door handles and other surfaces cleaned every night 3. Resources on tables ready for lesson and children have restricted choice of resources 4. Children encouraged to wash hands / use hand gel before lessons and after each lesson 5. Outdoor resources restricted each day and outdoor area separated between classes 6. List of indoor and outdoor equipment to be used to be given to site manager each week so resources can be cleaned everyday 7. Amounts of soft toys and furnishes including bean bags reduced in the classroom before opening 8. Reading bags are to be brought only on a Monday to school. Books available split into separate sets one for each different group of children and rotated each week giving time for de-contamination – not taken home or brought in 9. Outdoor playground equipment allocated to the group of children and cleaned each day at the end of the day 			

HOLY FAMILY CATHOLIC PRIMARY SCHOOL HEALTH & SAFETY

<u>Identify hazard</u>		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Emotional distress of the children			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> 1. Children to have class teacher and TA (if possible under vulnerable staff guidance) in the first instance 2. Small numbers of children to support their emotional need 3. Reduced time in school to ensure transition is successful from home to school 4. 2 metre social distancing SMSC, PHSCE, nurture provision available for children who are distressed 5. Nurture/PHSCE curriculum to be delivered for first two weeks to support children’s well-being – slowly increasing the cognitive load 6. Comfort given from a distance – at adult height and hand gel used after if needed 7. Transition item / activity for children to bring to school and share and discuss 			

<u>Identify hazard</u>		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Risk of spreading virus due to close contact with children – 1:1 and restraint resulting in direct transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> 1. Seek expert guidance from special schools re support for children with behaviour difficulties – that might need restraint and display spitting, biting etc. Leading to individual risk assessments 2. Extra disposable aprons ordered for first aid accidents and for when any children need nappies/clothes changing 3. Extra gloves ordered for first aid accidents and for when any children need nappies/clothes changing 4. Reduced timetable / exclusion / inclusion considered if necessary if children are acting in a way staff are put at risk Please note the Government guidance states “Wearing face coverings or face masks is not recommended” 			

HOLY FAMILY CATHOLIC PRIMARY SCHOOL HEALTH & SAFETY

<u>Identify hazard</u>		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Risk of spreading virus due to poor hygiene resulting in indirect transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> 1. Hand gel dispenser available in all classrooms 2. Hand gel order in large quantities 3. Handwashing PHSE lessons, songs and rhymes 4. Extra hand washing bowls in each classroom 5. Children handwash or hand gel on entry to school, before break, after break, before lunch, after lunch, leaving school, using the toilet and any time they cough or sneeze 6. Washing hands posters replaced in all washing areas 7. Reminders how to wash hands properly – videos and posters 8. Procedure agreed for children to wash hands properly. 			

<u>Identify hazard</u>		Record the hazard that could cause harm or injury – add appropriate detail about the type and location of hazards	
Risk of illness of vulnerable staff and family members through direct and indirect transmission of the virus			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> 1. Those who are clinically extremely vulnerable (those who have received a letter from Government or clinician) or living with someone who is clinically extremely vulnerable are to work from home 2. Those who are clinically vulnerable – those strongly advised to social distance in the original guidance are to work at home or work in school adhering to strict 2 metre social distancing from colleagues and children. 3. Those living with those that are clinically vulnerable can attend school and work with children or adults adhering to this and other re-opening risk assessments. 4. Agree if staff are allowed to wear PPE when in school if they wish 5. Issuing of all relevant risk assessments to staff concerning returning to work – and allow them to comment and contribute 6. Separate risk assessment for staff who are clinically vulnerable 			