

At Holy Family, we **love** Jesus and each other, **live** life to the full and **learn** with joy and spirit.



Holy Family Catholic Primary School

Remote Learning Policy

September 2020

At Holy Family, we **love** Jesus and each other, **live** life to the full and **learn** with joy and spirit.

School Aims

- To live and love as a Christian family, inspired by the values of Jesus.
- To nurture every aspect of the individual encouraging them to aspire, flourish and learn
- To encourage a strong partnership between home school and the wider community

Date of Policy: 2020

Review Date: 2023

Remote Learning Policy

This Remote Learning Policy reflects the changed circumstances brought about by Covid-19 and the significant increase in the use of technology to continue learning. This policy does not introduce any new concepts; rather, it specifically outlines the various applications used for the delivery of online learning remotely.

In the event of a child and their family having to isolate and/or a class or Key Stage Bubble closing down, we are asking that, wherever possible, you assist your child/ren with their learning at home during this period. We understand this is difficult, and we are here to help.

Here is some general advice, which will then be followed by details of what will happen in each class with regards to remote learning:

General Advice for Supporting your Child's Learning

Top tips for supporting your child while they learn from home:

- Keep to a routine as much as possible so your child knows what to expect.
- Keep active – ensure your child is getting enough exercise and incorporate this into their daily routine.
- Use different methods to assist learning, e.g. online programmes and documentaries.
- Stay sociable – organise with other parents to arrange video calls with your child's friends so they can stay connected during social hours.

For younger children, you can:

- Incorporate learning in make-believe play.
- Play educational games with numbers or letters and read together.
- Involve them in things you are doing, e.g. chores, and talk with them about it.

At Holy Family, we **love** Jesus and each other, **live** life to the full and **learn** with joy and spirit.

Additional information you need to be aware of whilst your child(ren) is off school includes the following:

- The school will provide you with all important contact information for key members of staff.
- Any concerns regarding the safety of your child should be directed to the school's designated safeguarding lead.
- Your child will not be penalised for their non-attendance during this time.
- Teachers will monitor work completed to ensure your child is still completing set work.

All our remote learning will be communicated via Class Dojo www.classdojo.com (please see [separate letter and overview for what remote learning will look like](#))

Flexibility of Learning

We realise that the circumstances that causes school to close will affect families in a number of ways. In our planning and expectations, we are aware of the need for flexibility from all sides:

- Parents/carers may be trying to work from home so access to technology as a family may be limited.
- Parents/carers may have two or more children trying to access technology and need to prioritise the needs of young a child within the household
- Teachers may also have children of their own at home to home school
- Systems may not always function as they should. An understanding of, and willingness to adapt to, these difficulties on all sides is essential for success.
- Some families may have no access to the required technology. In this case, school will liaise with the families concerned and decide on the best a suitable arrangement to support home learning.
- Some families may be affected by illness directly and may not be able to access the distance learning.

At Holy Family, we **love** Jesus and each other, **live** life to the full and **learn** with joy and spirit.

Expectation Management:

We believe that it is in the best interests of our children that we continue to provide structured support to the best of our ability. The learning activities sent home will be part of our current planning, based on statutory National Curriculum requirements, considering the need for flexibility. Children and parents/carers, should consider the arrangements as set out in this document as highly recommended.

Teaching staff will:

- Share teaching and activities with their class through the Class Dojo
- Continue teaching in line with current, extensive planning that is already in place throughout the school. For example, English, may include: Word of the Day, Reading (daily read for 20 minutes), Writing, grammar and spelling, Reading Plus (Y4-Y6), comprehension and handwriting, as well as Maths, may include: TT Rock stars, MathsWhizz, White Rose Maths videos/power points/worksheets, class lesson power point, hooks and reasoning and problem solving activities and will be shared on Class Dojo
- Where possible, include answers or explanations to help;
- Accept the fact that learning remotely will be more difficult, so tasks will be set in smaller steps to allow for this;
- Keep in contact with children through the Class Dojo;
- Allow flexibility in the completion of activities, understanding that the circumstances leading to our closure will affect families in a number of ways;
- Take regular breaks away from the computer or iPad to engage in other professional duties as much as circumstances allow;
- If unwell themselves, school will endeavour to cover remote learning with another member of staff; however, cover may not always be possible and parents should access the planned online activities provided. Follow up of messages on the Class Dojo during this time will not be undertaken until the teacher is fit to work.

At Holy Family, we **love** Jesus and each other, **live** life to the full and **learn** with joy and spirit.

Children will:

- Be assured that wellbeing is at the forefront of our thoughts and the need for children to take regular breaks, get fresh air, exercise and maintain a reasonable balance between online engagement and offline activities;
- Potentially, and only where unavoidable obstacles arise, work a day or two behind what has been shared through the Class Dojo;
- Only send messages and queries that are in relation to tasks set by the teacher or in response to questions the teacher may ask them directly;
- Only access the material shared by their teacher and ask for parental permission to use technology for anything beyond that;
- Read daily, either independently or with an adult;
- Consider using the school closure time to learn a new skill, follow their own interests to discover more about the world around us or just be creative;
- Remember to tell an adult if anything worries them whilst working online;
- Never share any personal information with others online, including addresses, phone numbers, login information or passwords.

Parents/carers will:

- Support their child's learning to the best of their ability;
- Share their children's work with the class teacher on Class Dojo, unless completely unable to do so;
- If work completed is on paper resources provided by school, they will return any completed work (when able to do so) feedback given, quarantined and then filed into the child's work;
- Encourage their child to access and engage with Class Dojo if they require support of any kind;

At Holy Family, we **love** Jesus and each other, **live** life to the full and **learn** with joy and spirit.

- Refrain from screenshotting or copying any information, messages or posts to share on social media or any other platform outside of the Class Dojo
- Know they can continue to contact their class teacher during normal teaching hours for their child's(dren's) class through the Class Dojo app if they require support of any kind, and understand that the teacher may not be able to respond immediately;
- Check their child's completed work each day and encourage the progress that is being made;
- Talk to their child regularly about the benefits and risks of the online world and give them space to ask questions and talk about anything that worries them;
- Be mindful of mental well-being of both themselves and their child and encourage their child to take regular breaks, play games, get fresh air and relax.
- Ensure that their children use the messaging service appropriately and for school purposes only. All messages will be screened and monitored by schools.

Safeguarding

All staff are reminded to follow safeguarding and child protection policy and procedures when delivering distance learning. They should be able to contact the designated safeguarding lead (DSL) and deputy if communication between teacher and child/parent whether it be from a phone call or on Class Dojo raise concerns about a child.

This policy is in written relation to GDPR policy